



# The Greater Kansas City FEDERAL EXECUTIVE BOARD Inter-Agency Mentoring Program

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## Program Goals

The FEB Inter-Agency Mentoring Program pairs eligible employees with experienced Federal employees. A dedicated Federal employee will share their knowledge and provide guidance to help you achieve your career goals. By the conclusion of the nine month program, mentees will:

- Develop specific objectives through mentee and mentor goal setting discussions
- Understand how to enhance their level of communication in the workplace
- Apply team building in order to work more effectively with teams
- Demonstrate advanced collaboration
- Foster a performance-driven environment
- Cultivate a continuous learning culture
- Identify environmental barriers to performance

## Participation Expectations

- Complete *StrengthsFinders* 2.0 Assessment
- Identify and share desired goals with mentor
- Determine clear and obtainable learning goals
- Be receptive to advice, guidance, support, and encouragement
- Maintain open communication with mentor

## Eligibility

To apply as a mentee, you must:

- Be a GS-07 to GS-12 or [equivalent](https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/) (<https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/>)
- Be a permanent Federal Employee
- Received a 3 (e.g., Fully Successful), 4 (e.g., Exceeds Fully Successful), or 5 (e.g., Outstanding) on most recent overall performance rating
- Obtain your supervisor's approval

## Schedule

### January 15, 2019

Daylong kick-off and training

### February 19, 2019

4 hour *Crucial Conversation* training  
Mentor/Mentee Meeting

### March 19, 2019

Resume Training  
Mentor/Mentee Meeting

### April

Mentor/Mentee Meeting

### May

Mentor/Mentee Meeting

### June

Mentor/Mentee Meeting

### July

Mentor/Mentee Meeting

### August

Mentor/Mentee Meeting

### September 10, 2019

Graduation and Leadership Panel

## Program Fee

\$20 mentee participant fee

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## How to Apply

1. **Complete your Application located:** [https://kansascity.feb.gov/wp-content/uploads/2018/10/Application\\_Mentee.docx](https://kansascity.feb.gov/wp-content/uploads/2018/10/Application_Mentee.docx)
2. **Submit your application to [feb.mail@gsa.gov](mailto:feb.mail@gsa.gov) by November 9, 2018**